

4th September 2024

Dear Parents / Carers

Year 5 Settling in Evening

We are very proud of the way Y5 have come into school. They are already having a positive impact on our school community and we are delighted to see them looking so happy and settled around school.

We warmly invite you to join us on Tuesday 17th September between 4:00pm and 6:00pm. There will be an opportunity to meet your child's form tutor, who will be able to share your child's successes with you, and listen to any concerns you may have. Your child will also be invited to give you a tour of their school before or after your appointment. You will be able to pop into our classrooms and see all the fantastic opportunities they have here at Perton Middle School. We know that working together we can ensure this is the beginning of a very positive journey through Perton Middle School.

Form tutor appointments will last five minutes. An opportunity to meet with subject teachers will be available later in the school year.

Making appointments

As we need to be mindful of how many people we have in the building at once we will be using an online system to make bookings which should allow parents/carers easier access to their child's appointments. This will go live on Wednesday 4th September 2024 at 4pm. Please follow the steps below to start booking your appointment with their form tutor.

- 1) Log on to <https://pertonmiddle.schoolcloud.co.uk>
- 2) Sign in using your name and child details. Please supply an email address so you can receive notifications of any changes to your appointment.
- 3) Once signed in click the date to continue.
- 4) Now choose your booking method. The manual option gives you more control over your time allocation.
- 5) Clarify the form tutor you want to see with your child and click 'continue to book appointments' at the bottom.
- 6) Simply find the time which suits you below the teacher's name and click where it says 'book'. If it says 'busy' then this time has already been allocated to another student and you need to find another time to book.
- 7) You have now finished. Please check your email to clarify

If you have any problems with the system or do not have access to an electronic booking device then please contact the school where we will be happy assist you with the booking process.

Many thanks,



Mrs S Jones
Assistant Head

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